

Thames View Infants

Bastable Avenue
Barking
Essex, IG11 0LG

 www.thamesview-i.bardaglea.org.uk

 020 8270 4317

 020 8270 4319

 0794 39 22 6 55 (texts only)

 [www.twitter.com/TVInfants](https://twitter.com/TVInfants)



Headteacher Mr Paul Jordan
✉ pjordan@thamesview-i.bardaglea.org.uk

Deputy Headteacher Miss Claire Smith
✉ csmith@thamesview-i.bardaglea.org.uk



INVESTOR IN PEOPLE

Date:

PETTY CASH REIMBUSREMENT CLAIM FORM

Date	Description of Items Purchased	Total Amount Claimed (£)	VAT (£)	Total Excluding VAT (£)
Totals:				

Claimed By:..... Date:.....

Approved By:..... Date:.....

Received:..... Date:.....

PLEASE NOTE: REIMBURSEMENT WILL ONLY BE MADE UPON PRODUCTION OF VALID PROOF OF EXPENDITURE – WITHOUT EXCEPTION.

VALID RECEIPTS (WITH VAT DETAILS OF SUPPLIER IF VAT REGISTERED) SHOULD BE APPENDED WITH ALL PETTY CASH REIMBUSREMENT CLAIMS.



NewsLetter.TVI@bdcs.org.uk



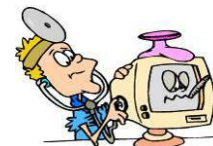
HomeworkHelp.TVI@bdcs.org.uk



www.YouTube.com/user/TVInfants



www.twitter.com/TVInfants



ring 07983 521 521 anytime

During exceptional circumstances, such as adverse weather conditions, call 020 8408 7508 to check whether the school is open – using 'School Code' 3012021